## LaGuardia Airport The Parking Spot - LGA

90-01 23<sup>rd</sup> Avenue East Elmhurst, NY 11369 718.507.8162



## To Pick Up a Vehicle

- You will receive the parking ticket number via text along with a photo of the parking ticket.
- When you arrive at The Parking Spot LGA please show the parking ticket number, or a photo of the ticket.
- Please tell the cashier to charge the parking cost to the 'FMI' account.

## To Drop Off a Vehicle

- Please drive to The Parking Spot LGA
- Let the valet know that you are leaving a vehicle for FMI.
- Please email (or text) the parking ticket number or a mobile phone photo of the ticket to <u>Eric.Dolis@fmimediafleet.com</u> or <u>Pierre.Kanter@fmimediafleet.com</u>

## In case of an emergency, please contact Eric Dolis at 845.325.3166

